

DETAILED TENDER NOTICE
COCHIN INTERNATIONAL AIRPORT LTD.

CIAL/OPS/TENDER/4/2025

15/12/2025

Tenders are invited from reputed Firms/Agencies for **Engagement of an Environment/Carbon Consultant for Airports Council International (ACI) -Airport Carbon Accreditation (ACA) program to achieve level 2 for Cochin International Airport**

Name of work	Engagement of an Environment/Carbon Consultant for Airports Council International (ACI) -Airport Carbon Accreditation (ACA) program to achieve level 2 for Cochin International Airport
Scope of work	<ul style="list-style-type: none">• Carbon Mapping and Inventory Development• Prepare a comprehensive carbon footprint inventory covering Scope 1, 2, and 3 emissions in line with the ACI-ACA Guidance Manual, GHG Protocol, and ISO 14064.• Identify and fix operational and organizational boundaries.• Select an appropriate base year for emissions inventory.• Identify emission sources:• Scope 1: Direct emissions from DG sets, airport vehicles, fuel use, fire drills, refrigerant gases, CO₂ extinguishers, etc.• Scope 2: Indirect emissions from purchased electricity.• Scope 3: Indirect emissions from stakeholder activities (airlines, GSE, vehicles, etc.).• Develop carbon quantification procedures, emission databases, and reporting mechanisms ensuring accuracy, transparency, and completeness.• Conduct training sessions for CIAL personnel on ISO 14064-1, ACA framework, and GHG foot printing.• Facilitate internal audits and handle any findings raised during verification. <hr/> <ul style="list-style-type: none">• Carbon Reduction Planning• Fulfil all Level 1 accreditation requirements.• Formulate carbon reduction targets based on Scope 1 & 2 emissions using a defined base year.• Develop a Carbon Management Policy and Plan including reduction strategies, target setting, and implementation framework aligned with ACI-ACA standards.• Identify reduction opportunities and assist in the execution and documentation of mitigation measures.• Provide training and capacity building for effective implementation and monitoring.

	<ul style="list-style-type: none"> • Capture and review data demonstrating emission reductions against the three-year rolling average. • Coordinate with ACI verifier and administrator for application submission, review, and handling of findings.
	<ul style="list-style-type: none"> • Documentation and Reporting • Prepare all required reports and documentation in draft and final versions, including: <ul style="list-style-type: none"> • Shortlist Report: Policy formulation and carbon inventory scope. • Carbon Mapping and Reduction Strategy Report: Inventory results, SOPs, policy framework, base year, and reduction targets. • Evaluation Report: Based on emissions mapping and calculations. • Carbon Reduction Agreements and Supporting Documents. • Final ACA Application Package. • Reports to be submitted in 4 hard copies (color, spiral bound) and soft copy, supported by authenticated data and references. • Conduct presentations and review meetings with CIAL for feedback and finalization.
	<ul style="list-style-type: none"> • Deliverables and Coordination • Ensure end-to-end coordination with the ACI-accredited verifier for verification of emissions inventory. • Liaise with the ACI Administrator until issuance of the Level 2 certificate. • Address verifier findings and ensure compliance for successful certification. • Provide comprehensive support in data collection, validation, verification, and submission to ACI.
	<ul style="list-style-type: none"> • Deliverables Summary • Carbon Reduction Policy and Inventory Report. • Carbon Mapping and Reduction Strategy Report. • Evaluation and Verification Support Report. • Carbon Reduction Agreements and Supporting Documentation. • Verified Final Submission to ACI for Level 2 Certification.
	<ul style="list-style-type: none"> • Outcome • Successful issuance of ACI Airport Carbon Accreditation (ACA) Level 2 – Reduction Certificate for Cochin International Airport Limited, demonstrating verified reduction of Scope 1 and 2 carbon emissions and establishment of a sustainable carbon management framework.
Earnest Money Deposit (EMD)	Rs. 20,000/-

Tender Submission Fee	Rs. 1180 (GST inclusive)
Period of Work	270 days from the date of issue of PO from CIAL
Period of Issue Tender Document	From 0930 Hrs. (IST) on 16/12/2025 Till 1500 Hrs. (IST) on 08/01/2026
Last date of submission of Pre-Bid Queries	Till 1500 Hrs. (IST) on 16/01/2026
Last Date of submission of tender document	28/01/2026 at 1500 Hrs. (IST)
Date of opening of Technical Bid	28/01/2026 at 1530 Hrs. (IST)
Date of opening of Financial Bid	Will be intimated later

The Tender document will be issued from the Operations Department of CIAL on payment of Rs 1180/- (GST inclusive) (non-refundable) by Bank Transfer/ demand draft favouring Cochin International Airport Ltd, Payable at Ernakulam on any working day between 9.30 hours to 16.00 hours (IST) from 16th December 2025 to 08th January 2026. Postal charges of Rs. 200 (GST incl) extra if tender book is sent via Post in India.

Bank Details for BANK TRANSFER	
Vendor Details :	Vendor Code
Name	Cochin International Airport Limited
Complete Address	Kochi Airport P.O
Telephone / Mobile No.	04842610115
Email ID	finance@cial.aero; ops@cial.aero ; environment@cial.aero
GSTN	32AAACC9658B1ZX
PAN No.	AAACC9658B
Particulars of Bank Account	
Bank Name	Federal Bank
Branch Name	CIAL Extension Counter, Nedumbaserry
Address of the branch	CIAL Extension Counter, Nedumbaserry, Cochin Airport P.O, 683111
Account Holder/Beneficiary Name	Cochin International Airport Ltd
Type of Account (SB/CA/CC)	Current Account
Account Number	15220200000542
MICR Code	682049033
IFSC Code	FDRL0001522
SWIFT CODE	FDRLINBBIBD.

MANAGING DIRECTOR

Eligibility Criteria

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1.	A valid legal entity (Excluding individuals, proprietary concerns and consortiums) under the existing laws of India duly incorporated under applicable legislation of its incorporation.	Certificate of Incorporation/ Registration Certificate shall be submitted.
2.	The company should have an annual turnover of Rs.1 crore(INR) in any one of the last five financial years ending on 31/03/2025	Audited Annual report of last 5 years (Audited Annual report (with UDIN affixed on the reports for Indian Companies) of last 5 years: Audited Annual report to prove that the entity has a Turnover of Rs.1 crore (INR) in any one of the last five financial years ending on 31/03/2025.)
3.	Applicant must be an Environment/Carbon Consultancy firm having an ACI approved verifier OR be an Environment/Carbon Consultancy firm having relevant experience in airport carbon accreditation programme at any of the airports across the globe.	a) ACI approved verifier certificate valid on last date of submission of tender document (as applicable) b) Work order/Work completion certificate issued by client as consultant/ verifier in carbon accreditation programme at any of the airport across the globe in the last 5 years (ending on 31/03/2025) c) List of executed projects of similar nature in the last 5 years ending on 31/03/2025
4.	That there is no pending, active, or previous legal action by/ against the Interested Party or any of its members that would, in CIAL's sole judgment, prevent the Bidder from fulfilling their obligations as specified in this tender, prevent them or jeopardize their participation in the Bid Process.	Self-declaration to be submitted.
5.	Not been debarred by CIAL, MoEF&CC, or any other Government agencies.	Self-declaration to be submitted.
6.	The bidder or his authorized local partner should also indicate PAN No. issued by the Income Tax Department	Legible photocopy to be enclosed
7.	Experience in handling similar projects of Government organizations / Airports / Semi-Government etc., if any.	Satisfactory Work completion certificate to be submitted for the consultancy services/verification for Airport Carbon

		<p>accreditation, from the competent authority of the customer, mentioning the following:</p> <ul style="list-style-type: none"> i Purchase Order number and date, ii Nature of work executed, iii Period of execution and work completion date, iv Value of contract. v Service support <p>Details of the competent authority of the customer (contact Phone no., e-mail ID etc.) should be mentioned in the satisfactory work completion certificate.</p>
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*Please submit copies of the documents, as the case may be.

In addition-

- (a) All the relevant regulations/stipulations/guidelines etc. given by ACI must be met by the Bidder.

The Bidder shall bear all costs associated with the preparation and submission of its tender and CIAL will, in no case, be responsible or liable for such costs.

Cochin International Airport Ltd reserves the right to change the qualifying criteria at its discretion and to accept or reject any or all tenders without assigning any reason thereof. The tenders not accompanied by EMD shall be summarily rejected.

MANAGING DIRECTOR